



SOUTH HILL PRIMARY SCHOOL

'Building Character, Learning Together'

Co-Headteachers:

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Dear Parent/Carers

We hope that you and your children have had a lovely summer break and have enjoyed and made some fun memories together.

We are excited to be starting the new academic year with a sense of normality again. There will be no group bubbles and our drop off and pick-ups will no longer be staggered. Our clubs will be running and we will have our assemblies again. We are most looking forward to being able to welcome parents back on-site too.

We have updated our 'Covid Risk Assessment,' following the Department of Education and Herts County Council Guidance. An 'Outbreak Management Plan has also been created.

Morning Drop-Off

- We are delighted to return to our 'soft start to the day.' This is our free flow entry from **8.40am** to **8.50am** in which a handwriting task will be accessed by our pupils. The gates will close at 8.50am. At this time the registers will be taken. Any pupils arriving after this time will need to register at the top office for a late mark.
- **EYFS pupils**, please refer to the handbook you have received regarding your transition times.
- **EYFS and KS1 pupils** turn left upon entry and follow the path down to the EYFS door and KS1 door where you will be met by a member of staff.
- **KS2 pupils** turn right upon entry and enter through the KS2 door where members of staff will be waiting.

Afternoon Collection

- **EYFS** are collected at **3.15pm** from the **EYFS door**.
- **Year 1** are collected **at 3.15pm** from the **KS1 door**.
- **Year 2** are collected **at 3.15pm** from the **Year 2 exit gate** (near the school dining hall.)
- **Key Stage 2** will exit from the KS2 door and each year group will be taken to a **class zone** for dismissal at **3.20pm**. **Please see below and areas for parents to wait. This is a best fit solution as we do understand you may have children in multiple year groups.**



Information about Covid and our pupils

- Children under 18 who attend an education or childcare setting and who have been identified as a close contact should continue to attend the education setting as normal.
- Any pupil experiencing symptoms must not attend school and parents and carers should be advised to book a PCR test.
- The school will no longer perform contact tracing when informed about a positive case or cases. NHS Test and Trace will contact those who have been identified as a contact and check whether there is a legal requirement to isolate. It is your responsibility to inform NHS Test and Trace as the school no longer needs to do this.
- We will continue to offer support and guidance to help reduce transmission in our school setting.
- We will continue to reduce transmission with enhanced hand hygiene care and more ventilation.

We are really looking forward to the new academic year and cannot wait to welcome our pupils back to school. We look forward to seeing our parents and carers too at the many events that will take place over the coming year.

With Warm Regards

J Wellbelove *L Wren*
Miss Wellbelove and Miss Wren
Co-Headteachers